

Guidance for Daily COVID-19 Screening of Staff and Visitors

The Washington State Department of Health asks that all employers use this guidance to help prevent the spread of COVID-19 by screening staff and visitors daily.

This guide is based on:

- Input from many agencies
- CDC advice
- A literature review of COVID-19 signs and symptoms

COVID-19 Screening: What to Do

Screen **ALL** who enter your workplace:

- All staff before the start of each work shift
- All visitors

Ask these questions to everyone:

Since your last day of work, or last visit here, have you had any of these symptoms?

- A new fever (100.4°F or higher), or felt like you had a fever?
- A new cough that is not because of another illness?
- New shortness of breath that is not because of another illness?
- A new sore throat that is not because of another illness?
- Sore muscles not because of illness, or not from exercise or injury?

If the answer is **YES** to any of these questions, use your work's COVID-19 emergency plan right away. The person who screens may want to:

- Review the results
- Not let the staff or visitor enter
- Share where to get medical help

More COVID-19 Help

- [DOH Coronavirus \(COVID-19\) webpage](#)

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 ([Washington Relay](#)) or email civil.rights@doh.wa.gov.