

**La Center School District**  
725 Highland Rd. La Center, WA 98629

**Authorization For Administration Of Medication**

For questions contact the school nurse:  
ES: 360-263-2134 Fax: 360-263-2133  
MS: 360-263-2136 Fax: 360-263-5936  
HS: 360-263-1700 Fax: 360-263-1705

Student Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Sex: ☐ M ☐ F ☐ X

School: \_\_\_\_\_ Teacher/Advisor: \_\_\_\_\_ Grade: \_\_\_\_\_

**HEALTHCARE PROVIDER** completes this section: (please print)

I have determined that the medication named below is necessary during the school day:

Diagnosis or reason for medication: \_\_\_\_\_

Name of medication: \_\_\_\_\_ Dose: \_\_\_\_\_

☐ Tablet/Capsule ☐ Liquid ☐ Inhaler ☐ Nebulizer ☐ Other

If medicine is given DAILY, at what time? \_\_\_\_\_

If medicine is to be given WHEN NEEDED, describe indications: \_\_\_\_\_

How soon can it be repeated? \_\_\_\_\_ Significant side effects: \_\_\_\_\_

*Is student allowed to carry and self-administer emergency medication?* ☐ Yes ☐ No

*I have trained this student in the purpose and appropriate method and frequency of use.* ☐ Yes ☐ No

**Medication authorizations are only valid for current school year.**

Date: \_\_\_\_\_ Health Care Provider Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_ Address: \_\_\_\_\_

**PARENT/GUARDIAN** completes this section:

- I give my permission for the exchange of information regarding this medication between the school staff and our health care provider.
- I request that my child be allowed to take the medication as described above.

Check one of the following:

☐ **I will provide** the medication in the original, properly labeled container and authorized school staff assist my child in taking the medication(s) as prescribed.

**OR**

☐ **I authorize my student to self-carry and administer the medication.**

(For students who self-carry, a **Self-Carry and Administration of Medication Liability Waiver** must be completed by the parent/guardian or adult student.)

Date: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

**(OVER)**

# SCHOOL MEDICATION POLICY

Whenever possible we encourage medication doses to be scheduled during non-school hours.

For those students who need medication at school, the following is required by Washington State law (RCW 28A.210.260 and 270) and must be completed and on file **BEFORE** any medication may be given. See also district policy and procedure 3416 and 3416P Medication at School and 3419 and procedure 3419P Self-Administration of Asthma and Anaphylaxis Medications.

## OVER-THE-COUNTER and NON-PRESCRIPTION MEDICATIONS/PRODUCTS

- Authorization for Administration of Medications form **completed by both parent/guardian AND a licensed healthcare professional with prescriptive authority.**
- Medication MUST be in the original container labeled with the student's name.

## PRESCRIBED MEDICATION

- Authorization for Administration of Medications form **completed by both parent/guardian AND a licensed healthcare professional with prescriptive authority.**
- Medication must be in a properly labeled container from the dispensing pharmacy. A pharmacy can provide a labeled container for school upon request.
  - Student's Name
  - Name, Strength, and Dose of Medication
  - Time and Mode of Administration.
  - Provide no more than a 20 day supply.

## PLEASE NOTE:

- Requests for the administration of oral medication are valid only for the medication listed and the dates indicated. Requests for medication administration must be re-authorized each school year.
- All medications will be kept in the school office unless otherwise directed by the Healthcare Provider and parent. **Medications stored in this area may not be available to the student during non-school hours.**
- **It is the responsibility of parents/guardians to assure that necessary emergency (rescue) medications are available to their students after school hours and while traveling to/from and during after school events.**
- **Parents/guardians who wish for their student to self-carry medications must have a "Self-Carry and Administration of Medication Liability Waiver" signed by the parents/guardians on file.**

**Thank you for your cooperation.**