

**LA CENTER SCHOOL DISTRICT NO. 101
ANNUAL VOLUNTEER CONFIRMATION FORM**

Name: _____ Building _____ School Year _____
(Please Print)

The following training is required annually for every employee of the La Center School District. Training is available on the school website under "STAFF"/Employee Safety. All staff training must be completed by **October 1st each year.**

Please check off each item as you review it. If you have questions about the information, please consult your building administrator or volunteer coordinator. Once you have completed your review, please sign the bottom of this form and return it to your building secretary. PLEASE NOTE: Your signature on this sheet verifies that you understand the information you have reviewed.

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|--|----------|--------------------------|
| 1. Safety Program (Policy 6511) | Reviewed | <input type="checkbox"/> |
| 2. First Aid Training (Not required of all employees) | Reviewed | <input type="checkbox"/> |
| 3. Emergency Response Procedures | Reviewed | <input type="checkbox"/> |
| 4. HIV/Hepatitis B | Reviewed | <input type="checkbox"/> |
| 5. Infection Control Program (Policy 6512, 3414) | Reviewed | <input type="checkbox"/> |
| 6. Student Supervision Expectations | Reviewed | <input type="checkbox"/> |
| 7. Field Trips (2320/2320P) | Reviewed | <input type="checkbox"/> |
| 8. Boundary Invasion Policy (5253) | Reviewed | <input type="checkbox"/> |
| 9. Sexual Harassment (Policies 5011-staff, 3205-student) | Reviewed | <input type="checkbox"/> |
| 10. Sexual Misconduct Notification | Reviewed | <input type="checkbox"/> |
| 11. Harassment, Bullying, and Intimidation (Policy 3207) | Reviewed | <input type="checkbox"/> |
| 12. Weapons/Firearms (Policy 4210) | Reviewed | <input type="checkbox"/> |
| 13. Tobacco (Policy 4215) | Reviewed | <input type="checkbox"/> |
| 14. Drug Free Workplace (Policy 5201) | Reviewed | <input type="checkbox"/> |
| 15. Asbestos | Reviewed | <input type="checkbox"/> |
| 16. Pesticide (Policy 6895) | Reviewed | <input type="checkbox"/> |
| 17. Notification of Threats of Violence or Harm (Policy 4314) | Reviewed | <input type="checkbox"/> |
| 18. AEDs | Reviewed | <input type="checkbox"/> |
| 19. Use of Videos in Class (Policy 2027) | Reviewed | <input type="checkbox"/> |
| 20. Electronic Information System (K-20 Network) (Policy 2022 & 2022P) | Reviewed | <input type="checkbox"/> |
| 21. Staff Treatment (Executive Limitations-3) | Reviewed | <input type="checkbox"/> |

Staff Member Signature: _____

Date: _____