High School Graduation Requirements

Publication of Graduation Requirements
Prior to registering in high school, and each year thereafter each student and his/her parents or guardians will be provided with a copy of the current graduation requirements. Graduation requirements shall also be included in the student handbook.

High School Completion
Each student is to develop, update as necessary, and initially have on file a high school completion plan approved by the parent. Counselors will provide assistance to incoming ninth graders and their families in developing educational plans. Changes in plans should normally reflect parent consent and should be submitted to the appropriate counselor. At the conclusion of each year the school will provide the student and his/her parents or guardians with a report, which reflects the progress that has been made toward satisfying the graduation requirements. If progress is not normal, the school will identify alternative courses that can be taken to correct the deficiencies.

General	Studies	Technical Pathway	Academic Pathway	Honors Pathway
English	4	4	4	4
Mathematics	3	3	3	4
Social Studies	3	3	3	4
Science (2 credit in laboratory science)	3	3	3	4
Occupational Education	1	3	1	1
Physical Education	1½	1½	1½	1½
Health	½	½	½	½
World Language	0	2	2	2
Fine, Visual or Performing Arts	1	1	2	2
Electives	7	3	4	1
Total	24	24	24	24

Credits

Students shall be expected to earn a total of 24 credits for the class of 2013 and thereafter in order to complete graduation requirements. For credit purposes, a class must meet for a total of 180 (50 minute) hours of planned in-school instruction.

Exemption of Graduation Requirements
The following procedure shall be followed in graduation exemption requests:

A. The principal is responsible for evaluation of educational experiences of individual students and recommending graduation to the superintendent when requirements have been met.

An individual student may be granted an exemption from any requirement in this policy if such requirement impedes the progress toward graduation provided there is a direct relationship between the failure to meet the requirement and the student's ability. When a 12th grade student transfers from another high school, the student may be permitted to graduate with a lesser num-

ber of credits provided that minimum state-course and credit requirements are satisfied and the student successfully passes a full schedule of classes during his/her 12th year of school.

B. Exemption of graduation requirements is determined by the principal. The procedure for processing requests for an exemption shall be as follows:
   1. Request shall be initiated by the parent or the eligible student.
   2. The principal shall investigate the request for an exemption of graduation requirements.
   3. The principal shall make a determination in writing based upon appropriate data and upon conclusions of the investigation.
   4. The principal shall develop appropriate recordkeeping procedures for storage of all pertinent data relating to each exemption request.
   5. The parent or eligible student shall be notified that an appeal to the decision on exemption requests may be made in writing to the superintendent no later than 30 days prior to the anticipated graduation date.
   6. All state statutory requirements must be satisfied except that of Washington history and government, pursuant to WAC 180-51-075, and physical education, pursuant to RCW 28A.230.050, may be exempted. In the latter instance, an individual student may be excused from physical education upon written request of a parent or guardian on account of physical disability, employment or religious belief or because of participation in directed athletics or military science and tactics, or for other good cause. This shall not alter the credit requirements established by the board.
   7. A maximum of 1 (one) physical education credit may be exempted for participation in directed athletics. A minimum of 75 (seventy-five) logged hours in one directed district sponsored athletic activity will be the equivalent of ½ (one-half) credit. An exemption of up to 1-1/2 (one and one-half) physical education credit for good cause will be granted in hardship circumstances as determined by the principal.
   8. A maximum of 1 (one) Fine, Visual or Performing Arts credit may be substituted with another credit that aligns with the students High School and Beyond Plan.

Alternative Programs

Credit toward graduation requirements may be granted for planned learning experiences primarily conducted away from the facilities owned, operated or supervised by a district.

A proposal for approval of out-of-school learning activities shall be submitted prior to the experience, shall be at no additional cost to the district, and shall include at least the following information:

A. The objective(s) of the program;
B. The teaching component(s) of the program, including where and when teaching activities will be conducted by school district certificated staff;
C. A schedule of the duration of the program, including beginning and ending dates within the school year;
D. A description of how student performance will be supervised, evaluated, and recorded by the certificated staff or by qualified school district employees under the direct supervision of the certificated staff;
E. A description of intervention techniques and criteria for their use;
F. Description of how student performance will be assessed;

G. Qualifications of instructional personnel; and,
H. Plans for evaluation of program.

A list of approved programs shall be kept on file in the superintendent's office. Reasons for approval or disapproval shall be communicated to those making the request.

Bridges Academy Program

The Bridges Academy is a program offered through the Clark County Skills Center in partnership with ESD 112, and is designed to provide high quality vocational and technical education to students who have dropped out of high school or are in danger of dropping out due to credit deficiency. If a student residing in the district fails to thrive in regular high school course work and is in danger of dropping out of school, they may take advantage of the Bridges Academy program. If the student successfully completes the Bridges Academy program, the La Center will award the student a state diploma from the District (meeting the state required minimum credits). All students completing this program are eligible for participation in any graduation ceremony offered through the Clark County Skills Center and/or ESD 112. La Center High School graduation ceremony is only for those students who have met the district's full graduation requirements.

LINX Program

The LINX program offers opportunities for high quality vocational and technical education to students who have dropped out of high school or are severely credit deficient. If a student residing in the district fails to thrive in regular high school course work and is in danger of dropping out of school, they may take advantage of the LINX program as an alternative option to a high school diploma. Students must complete the application and interview process in order to enroll in the LINX program. Additional training opportunities may come in the form of classes from the Skills Center or any other certified on-the-job training or apprenticeship program. If the student successfully completes the LINX program, La Center will award the student a Washington State Diploma from the La Center School District, certifying that the student has met the state-required minimum of 20 credits. This is **not** a La Center High School diploma. Seniors graduating from this program will receive a graduation ceremony separate from those students who have met the district's full 24-credit program.

Credit for Work Experience

The use of work experience as a part of the educational program of students should be regarded as part of the secondary school curriculum rather than just a device to relieve a manpower shortage.

The following are the bases upon which credit may be granted for work experience:

A. The work program shall be supervised by the school;
B. The work experience shall be definitely related to the school program of the student;
C. Credit given for work experience shall represent growth in the student, and the type of work done should have definite educational value;
D. The job in which experience is gained shall provide varied experience;
E. A work experience program shall be supplemented by an adequate program of guidance, placement, follow-up and coordination between job and school by the career placement counselor;
F. Work experience as a planned part of a school subject may be included in the credit given for that subject (e.g., sales training class).

G. One work credit may be granted for not less than 405 hours of work experience related to a student's school program.
H. A student participating shall be legally employed and must have passed his/her sixteenth birthday.
I. An employer's report of the student's work record, indicating satisfactory progress on the job, shall be filed with the school;
J. The regular state apprenticeship program, where the training is worked out cooperatively with the school and meets the standards for graduation requirements, is acceptable.

Correspondence Courses

Credit for correspondence courses may be granted, provided the following requirements are met:

A. Prior permission has been granted by the principal;
B. The program fits the educational plan submitted by the student;
C. Credit is granted for the following approved schools;
    1. Schools approved by the National University Continuing Education Association, or accredited by the National Home Study Council,
    2. Community colleges, vocational-technical institutes, four-year colleges and universities and approved private schools in the state of Washington, and
    3. Other schools or institutions that are approved by the district after evaluation for a particular course offering.

Graduation Ceremonies

If students fulfill graduation requirements by the end of the last term of their senior year, they may participate in graduation ceremonies. Foreign exchange students with senior status who complete a full year experience in good standing will be considered to have met local graduation requirements. Verification of completion for all outside credits from correspondence courses must be received in the counseling department prior to graduation rehearsal. Each student shall be awarded a diploma after satisfactorily completing local and state requirements. Upon request, each graduating student shall receive a final transcript. Each student shall be notified of this opportunity at least one month prior to the close of the school term.

Graduation ceremonies will be conducted in the following manner:

A. Each participating student must participate in the graduation ceremony rehearsal. Each student who participates will purchase or rent the proper cap and gown as designated by the school administration and the class advisor and officers.
B. Cap and gown will be worn in the proper manner, as designated by the school administration and class advisor.
C. Students who participate will be expected to use good taste in their choice of accessories for their attire.
D. Each student who participates will be expected to cooperate with the class advisor and to participate in all parts of the graduation ceremonies.
E. Failure to comply with the above requirements will automatically forfeit a student's privilege of participation in the graduation ceremonies.

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