# MEDICATION AT SCHOOL

Under normal circumstances prescribed ~~oral medication and~~ oral **or** over the counter **oral** medication**, topical medication, eye drops and ear drops** should be dispensed before and/or after school hours under supervision of the parent or guardian. Oral medications are administered by mouth either by swallowing or inhaling including through a mask that covers the mouth or mouth and nose.

If a student must receive prescribed or non-prescribed oral medication**, topical medication, eye drops and ear drops** from an authorized staff member, the parent must submit a written authorization accompanied by a written request from a licensed health professional prescribing within the scope of his or her prescriptive authority. ~~If the medication will be administered for more than fifteen consecutive days,~~ **T**~~t~~he health professional must also provide written, current and unexpired instructions for the administration of the medication.

The superintendent shall establish procedures for:

A. Training and supervision of staff members in the administration of prescribed or non-prescribed oral medication to students by a physician or registered nurse;

B. Designating staff members who may administer prescribed or non-prescribed oral medication**, topical medication, eye drops and ear drops** to students;

C. Obtaining signed and dated parental and health professional request for the dispensing of prescribed or non-prescribed oral medications**, topical medication, eye drops and ear drops** including instructions from health professional ~~if the medication is to be given for more than fifteen days~~;

D. Storing prescribed or non-prescribed medication in a locked or limited access facility; and

E. Maintaining records pertaining to the administration of prescribed or non-prescribed oral medication.

F. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

No medication shall be administered by injection except when a student is susceptible to a predetermined, life-endangering situation. In such an instance, the parent shall submit a written and signed permission statement. Such an authorization shall be supported by signed and dated written orders accompanied by supporting directions from the licensed health professional. A staff member shall be trained prior to injecting a medication.

Medications administered by routes other than oral**, topical medication, eye drops and ear drops** (~~ointments, drops,~~ nasal inhalers, suppositories or non-emergency injections) may not be administered by school staff other than registered nurses or licensed practical nurses.

If the district decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent or guardian orally and in writing prior to the discontinuance. There shall be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

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| Legal References: | RCW 28A.210.260 | Administration of Oral Medication by — Conditions |
| | RCW 28A.210.270 | Administration of Oral Medication by — Immunity from Liability |
| | Attorney General Memorandum (2/9/89) — Administration of Medication | |

Management Resources:

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| *Policy News*, February 2001 | Oral Medication Definition Expanded |

**La Center School District**
**Adoption Date: TDB**