Monitoring Report - Executive Limitations Policy
EL-18, Mandatory Policies

BOARD POLICY EXPECTATION

The Board understands that certain legislative bodies may require the Board to adopt policies that would be considered operational and therefore delegated to the Superintendent, under Policy Governance. In order to satisfy both these regulatory requirements and the Board's desire to delegate operational issues to the Superintendent, the Board adopts this policy.

CERTIFICATION

I hereby present my monitoring report on Executive Limitations Policy EL-18 "Mandatory Policies" in accordance with the monitoring schedule set forth in board policy. I certify that the information contained in this report is true as of October 22nd, 2013.

Mark Mansell, Superintendent

SUPERINTENDENT'S INTERPRETATION OF POLICY

I interpret mandatory policies to be legal operational parameters established and approved by the board of directors that will guide the operational activities of the district. I further interpret these mandatory policies to be formally described as *District Policies* and they are separate from those policies defined as *Board Policies* even though the board of directors approves both. District policies must include the areas of Title I Parent Involvement, Health and Nutrition, Use of Pesticides, Alternate Learning Experience Programs and all other policies as required.

REPORT

There are two specific areas described in this policy. The following will address each specific area of EL-18 as best as possible. At the time of this report, I believe that the district is in compliance with the Board's expectations.

1. ***The superintendent shall not fail to create and implement policies as required by local, state and federal legislation.*** **IN COMPLIANCE**
   Over the course of the past year, we have worked to update policies as needed. Examples of this would most recently include the updating of district policies regarding Medications at School (3416 & 3416P), nondiscrimination and affirmative action (5010), Disciplinary Action and Discharge (5281 & 5281P) and Promotion and Retention (2421P). To communicate these policies as well as share the finished adopted version, all board and district policies are available on-line for staff and stakeholder access.

2. ***The superintendent shall not fail to present the proposed policy to the board for review, before implementation.*** **<u>IN COMPLIANCE</u>**
   As stated above in #1, there are policies that were updated at various times over the course of this past year. The examples were all placed before the Board in multiple stages of policy approval/development work. To meet the expectations of the Board and state law, all new or updated policies go through a two-step approval process before they are implemented, except when required during an emergency situation. During my time as superintendent, there has not been any need that would call for an accelerated policy approval and therefore, all have moved through the first reading, second reading sequence. The only exception to this two-stage process (other than in emergency conditions) is the allowance made by the board to change their annual agenda (GP-8E) due to the sometimes rapid nature of some of the necessary changes.