

# Linx Pathway Student/Learning Coach Guide

La Center School District  
2016-2017



## **Mission**

The mission of the La Center School District is to create a supportive learning environment that empowers students to reach their fullest potential. We will do this in partnership with families, the community, staff and students to develop confident and self-reliant life-long learners who can thrive in a rapidly changing, more technologically advanced and diverse society.

## **Welcome to the La Center Linx Pathway**

The La Center School District recognizes students take alternate pathways in their life's journey. La Center Linx Pathway is a program available to students in the classes of 2016-2018. It is possible for students in this pathway to graduate with a 20-credit Washington State High School Diploma. We use the APEX online learning program.

Students are members of the student body at La Center High School, and as such, may participate in all curricular and extracurricular activities offered through La Center High School. As per La Center School Board policy, students graduating through the Linx Pathway are ineligible to participate in the La Center High School graduation ceremony.

## **How to Contact us**

The main office is in the La Center High School Office. The classroom is in the portable just east of the district office on the La Center High School Campus, Room 206. Our classroom phone number is (360) 263-1700, ext. 530. We are in the classroom Monday - Friday from 8:00 am - 3:15 pm.

If you would like to reach the:

- program's administrator by e-mail, contact either Principal, Carol Patton at [carol.patton@lacenterschools.org](mailto:carol.patton@lacenterschools.org) or Assistant Principal, Kurt Gray, at [kurt.gray@lacenterschools.org](mailto:kurt.gray@lacenterschools.org).
- classroom by e-mail, contact Bob Hill, teacher at [bob.hill@lacenterschools.org](mailto:bob.hill@lacenterschools.org) and/or Rebecca Morris, teacher at [rebecca.morris@lacenterschool.org](mailto:rebecca.morris@lacenterschool.org)

## **Pathway Eligibility**

This pathway is offered to students within the classes of 2016, 2017 and 2018 who are behind with a semester or more credits. Students with 18 credits entering their senior year are *not* eligible for the pathway. Students who are in programs at the Skills Center are also eligible for the pathway.

## **How to Enter the Linx Pathway**

Interested students are encouraged to pick up an application to the program from the Student Services Center in the high school. Once a student and his/her parent or guardian has completed, signed and returned the application and contract, a staffing will be scheduled to obtain feedback regarding Linx pathway eligibility. If the student is determined to be a candidate for Linx, an interview will be scheduled. If, following the student's interview, he/she is accepted into Linx, a timeline for enrollment will be established.

## **Credit**

Students must complete all assessments, including the final exam, to earn course credit. Students earn credit for classes they take through the successful completion of each course. This can occur at any time throughout the school year. Each course is scheduled to be completed within 75 hours of in-class time. Students have up to one calendar year to complete each course.

## Grades

The APEX online learning program makes it possible for students to demonstrate Mastery Based Learning. This is to assist students in mastering one concept before moving on to more difficult aspects of the course. In this model, students have up to three attempts to pass any of the computerized assessments (CSTs) at 70% or better. After the second failed attempt, students will be “locked out” of their course and be required to present their study materials and practice sheets to a member of the Linx pathway staff, who can coach them through areas of difficulty before the student makes a third attempt to pass the test. Students who receive a score less than 70% on any teacher-scored test must revise their previously submitted TST to earn a score of 70% or better.

Additionally, students who earn less than 70% on teacher-scored activities, such as: journals, practices, labs, or projects are given individualized instruction upon request. It is up to the student to take advantage of this opportunity.

The following scale is used to determine letter grades:

	+		-
A		100 – 94%	93.99 – 90%
B	89 – 87%	86 – 84%	83.99 – 80%
C	79-77%	76-74%	73.99-70%
D	69-67%	66-64%	63.99-60%
F	≤ 59%		

At this time, Linx pathway grades are not posted on Skyward. However, each learning coach will be emailed a weekly update indicating the student’s progress with his/her APEX courses. It will be similar to the one below, which shows the progress a student is making toward his/her academic goals. At the top of this progress report, near the student’s name, is a link to “Detail Report”. Clicking this link will give you the page in the APEX Gradebook where you can see their assignment, quiz and test scores. [Referring to the *Student Overview*: green indicates satisfactory progress, yellow shows that a student is behind in a course and red denotes a lack of progress that may result in not earning credit by the course’s established deadline.]

Questions regarding a student’s grades or course progress should be directed to the student’s teacher of record.

\*For science, math, physical education and health contact Mr. Bob Hill at [bob.hill@lacenterschools.org](mailto:bob.hill@lacenterschools.org)

\*For social studies and language arts, contact Ms. Rebecca Morris at [rebecca.morris@lacenterschools.org](mailto:rebecca.morris@lacenterschools.org)

**Student:** [REDACTED] ([Detail Report](#))  
**Classroom:** Sci Chemistry Sem 2  
**Teacher:** Mr. Hill ([bob.hill@lacenterschools.org](mailto:bob.hill@lacenterschools.org))

Course Name	Stoplight	Quality Of Work	Grade to Date	Midterm Final	Last Access
Chemistry Sem 2	green	83.9%	73.1%		22 May 2015

**Classroom:** Math Algebra II Sem 2  
**Teacher:** Mr. Hill ([bob.hill@lacenterschools.org](mailto:bob.hill@lacenterschools.org))

Course Name	Stoplight	Quality Of Work	Grade to Date	Midterm Final	Last Access
Algebra II Sem 2	green	85.1%	83.3%		23 May 2015

### **Homework**

Students who use their time effectively at school may not need to work outside of the pathway classroom. Students who need additional time or choose to advance at a faster rate should meet these requirements for home study:

- Access to an appropriately configured computer
- Suitable high speed internet access connection\*
- Access to a working printer.

\*A dial up internet connection does NOT have sufficient bandwidth and will not work with APEX curriculum.

### **Intervention Plan**

Linx staff monitor progress each week. Failure to make satisfactory progress for two consecutive weeks results in the following interventions:

- Step 1: Linx staff will notify the Linx Pathway administrator at the end of the second week (or any two week period), when a student has failed to complete the minimum number of activities.
- Step 2: Upon receipt of the information of a student's failed progress, the Linx administrator will notify the student's parent/guardian of student's failure to make progress. At this, meeting interventions will be discussed and a plan for increased academic productivity will be created.
- Step 3: The student has two weeks to improve performance to acceptable levels.
- Step 4: If the student does not make adequate progress during those two weeks, the Linx administrator will schedule a meeting with the student, parent/guardian, and/or a Linx teacher/counselor to discuss further options. Such options include, but are not limited to: Linx with modifications, regular courses with modifications, Summit View, Team High, GED, Job Corps, or Washington Youth Academy. If the decision is to return the student full-time to the building, there will be a staffing before the student transfers into LCHS classes.

### **Linx Pathway and Navigation**

Linx will run a Navigation Class for Linx seniors and second-year seniors who do not have a Navigation class. Students enrolled in Navigation through Linx will be required to complete the “College and Career Prep” course through Apex, as well as produce an employment-ready resume and a *Life After High School Plan*. Students who are not seniors will be enrolled in Navigation classes in the high school based upon their graduation year.

### **Linx Pathway and Electronica**

Since the APEX program is computer-based, there is a great temptation for students to go online for any number of non-academic reasons (Facebook, music, video, SnapChat, YouTube, etc.). Students are not permitted to use the classroom computers for any purposes other than APEX and APEX course-related research sites. If students are making satisfactory progress, they may use their cell phones to listen to music from their *playlist* at the teacher’s discretion. To ensure their focus is on schoolwork, students are to place their phones on their desks, screen-side down. To avoid distracting the learning environment, other uses of cellphones will be restricted to breaktime, outside of the classroom. Cell Phones that have not been permitted to be used must be put away. Failure to do so will result in consequences as per that listed within the electronics/cell phone policy section of the LCHS Handbook.

### **The High School Handbook**

Because Linx is a pathway at the high school, additional information concerning policies, privileges or disciplinary actions can be found in the La Center High School Student Handbook: [http://www.lacenterschools.org/web-content/Pages/High\\_School/HS%20Handbook%2014-2015.pdf](http://www.lacenterschools.org/web-content/Pages/High_School/HS%20Handbook%2014-2015.pdf)

Additional policies and procedures are in the La Center School Board policies and procedures. Anything not covered in these documents will be handled at the discretion of school administrators.

- La Center School Board Policies: <http://www.lacenterschools.org/web-content/Pages/School%20Board/Policies/POLICIESintropage.html>
- Appeals process for short-term, long-term suspensions, expulsions and emergency expulsions, as well as readmissions process are all found under La Center School District Board Policy 3241P.