

**LA CENTER SCHOOL DISTRICT NO. 101  
BOARD OF DIRECTORS  
REGULAR MEETINGS**

Minutes

Tuesday, July 28, 2015

7:00 PM

HS Library

**PUBLIC HEARING ON THE 2015/2016 SCHOOL YEAR BUDGET**

Present: Superintendent, Dr. Mark Mansell and board members: Bob Taylor, Wendy Chord, Todd Jones and Cris Yaw

Administrators:

Staff: Andy Taylor and Herm VanWeerdhuizen

Guests: Shawn Nyman and Eric Lindberg

Minutes taken by: Laurie Kansanback

**PART 1.0 – CALL TO ORDER**

Mrs. Yaw called the meeting to order at 7:00 pm with the flag salute.

**Corrections and Changes:**

A request was made to move the public hearing on the budget to 6.0 on the agenda.

**Audience and Board Communication:**

Mr. Taylor made note of Janice Broten being in the Reflector newspaper as an outstanding teacher of the year. He also commented on our excellent bus inspection, the beautiful floors and his son (Biff's) experience with the district office earlier in the day. Mrs. Yaw feels the way we take care of our buildings and grounds protects the taxpayer's investment. Dr. Mansell is very pleased with the Colf Construction response to removing the old building. Also, the Senator Anne Rivers grant for the track, etc. is very exciting. Guest Shawn Nyman stated she is glad we finally have a state budget.

**Public Input on Non-Agenda Items:**

None

**PART 2.0 – CONSENT AGENDA** will be acted upon with a single motion unless a board member desires to remove an item from the agenda.

Motion 14/15-42

made by Mrs. Chord, seconded by Mr. Jones  
to approve consent agenda as follows:

- 2.1 Approval of Minutes (GP-8 & EL-11)
  - A. Minutes of regular meeting held on June 23, 2015
  - B. Minutes of workshop NONE
  
- 2.2 Vouchers (EL-8, EL-10 & EL-11)
  - A. Payroll for July in an amount not to exceed \$805,989.42
  - B. General Fund Warrants #89309-89375 in the amount of \$143,583.43
  - C. ASB Fund Warrants #9222-9227 in the amount of \$5,754.94
  - D. Capital Fund Warrants #1447-1449 in the amount of \$2,759.42
  - E. Private Purpose Fund Warrant #246 in the amount of \$338.00
  - F. General Fund PrePaid Warrant #89424 in the amount of \$1,134.95

- 2.3 Personnel (EL-4 & EL-11)
  - A. Certified
    - 1. Jeremy Kidd, ES Associate Principal
    - 2. Carrie Cablay, 4<sup>th</sup> Grade Teacher
    - 3. Shannon Warren, 3<sup>rd</sup> Grade Teacher
    - 4. Kim Hollopeter, 7/8 Language Arts
    - 5. Sara Storer, GSA Advisor
    - 6. Jeremy Dell, Resignation from Band/Choir Director
  - B. Classified
    - 1. Sarah Young, ASL
    - 2. Kyrsten Hansen, ASL
    - 3. Angela Ossenkop, Para Educator
    - 4. Beth Marshall, Sr. Class Advisor
    - 5. Valerie Luiz, Jr. Class Advisor
    - 6. Kayla Ross, Para Educator
    - 7. Shannon Washburn, Para Educator
    - 8. Kristen Paradis, Para Educator
    - 9. Andrew Johnson, Para Educator
    - 10. Shari Latham, Para Educator
    - 11. Angie Thompson, Para Educator
    - 12. Jessica Wirkkala, HS Asst. Cook
    - 13. Brent Mansell, Para Educator
- 2.4 Donations
  - A. Edwards Mother Earth Foundation, \$250 to JumpStart Backpack Program
- 2.5 Other Items for Board Review (EL-8 & EL-11)
  - A. Superintendent's Report
    - 1. Principals' Report – ES, MS, HS
    - 2. Director of Teaching and Learning Report
    - 3. Technology Director Report
    - 4. Budget Report
      - a. Budget Status
      - b. Cash Flow Analysis Chart
      - c. Cash Flow Analysis
    - 5. Enrollment Report
      - a. Enrollment History Graph
      - b. FTE Enrollment
      - c. Head Count Enrollment
    - 6. Impact Fee Report
  - B. Approval of Revised Administrative Salary Schedule (attached)
  - C. Approval of Revised Classified Salary Schedule (attached)
  - D. Approval of Revised Non-represented Salary Schedule (attached)
  - E. Approval of Extra-Curricular Handbook (attached)
  - F. Approval of Employment Contract with Rob Williamson
  - G. Approval of Employment Contract with Laurie Kansanback
  - H. OSPI Letter regarding WSP inspection of school buses

Motion Carried

**PART 3.0 – LINKAGE**

None this month.

**PART 4. – ASSURANCE OF ORGANIZATIONAL PERFORMANCE (*Monitoring Reports*)**

**ACTION REQUIRED**

None this month.

**PART 5.0 – WRITTEN POLICY**

5.1 Review of GP-1, 2, 3 & 4: No changes needed.

5.2 Second Reading of Board Policy GP-2-E3 Board Member Vacancy:

Motion 14/15-43

made by Mr. Taylor, seconded by Mr. Jones to approve the Second Reading of Board Policy GP-2-E3 Board Member Vacancy as submitted.

Motion Carried

5.3 First Reading of District Policy 2161 and District Procedure 2161P for Special Ed:

Motion 14/15-44

made by Mr. Taylor, seconded by Mrs. Chord To approve the First Reading of District Policy 2161 and Procedure 2161P for Special Ed as submitted.

Motion Carried

5.4 First Reading of GP-8-E: Board Annual Agenda:

Motion 14/15-45

made by Mrs. Chord, seconded by Mr. Jones To approve the First Reading of GP-8-E Board Annual Agenda as submitted.

Motion Carried

**PART 6.0 – OTHER**

6.0 Hearing on the 2015-2016 Fiscal Year Budget: No input received.

6.1 Resolution 2014/2015-5: Approval of 2015-2016 Fiscal Year Budget:

Motion 14/15-46

made by Mrs. Chord, seconded by Mr. Jones to approve resolution 2014/2015-5 as submitted.

Motion Carried

6.2 Approval of Superintendent Contract:

Motion 14/15-47

made by Mr. Jones, seconded by Mrs. Chord To approve the Superintendent Contract as Submitted.

Motion Carried

6.3 Inter-local Agreement with the City of La Center: Dr. Mansell shared with the Board that Senator Anne Rivers has secured a Grant from the State for 1.5 million dollars for collaboration between the City of La Center, LCEF and the District to complete various projects such as our track and a cover over our bleachers. We will be bringing an inter-local agreement forward in the near future.

6.4 “P” Card Program: Dr. Mansell shared with the Board the desire to move the district away from a one credit card environment to a much more efficient and cost effective Procurement (P) Card program. We will have a resolution for this at the next meeting.

6.5 Approval of 2015/16 Board Meeting Calendar:

Motion 14/15-48

made by Mr. Jones, seconded by Mr. Taylor  
To approve the 2015/16 Board Meeting  
Calendar as submitted.

Motion Carried

6.6 Resolution 2014/2015-6: Approval of Change to Appointment Process to Fill Board Vacancy per GP-2-E3:

Motion 14/15-49

made by Mr. Taylor, seconded by Mr. Jones  
To approve resolution 2014/2015-6 as  
Submitted.

Motion Carried

6.7 Appoint new Board member to fill vacancy:

Motion 14/15-50

made by Mrs. Chord, seconded by Mr. Taylor  
To appoint Mr. Eric Lindberg to fill the empty  
Board seat (position #5) until December 16,  
2015.

Motion Carried with a roll call vote as follows:  
Mr. Jones – AYE, Mr. Taylor – AYE, Mrs.  
Chord – AYE and Mrs. Yaw – AYE.

**Swear in new Board Member, Eric Lindberg.**

**PART 7.0 – EXECUTIVE SESSION**

None needed this month.

**PART 8.0 – ADJOURMENT**

8.1 Review of Quarterly Board Self-Assessment

8.2 Signing of Board Documents (GP-2E)

The meeting adjourned at 7:50 pm.

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Board Secretary

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Board Chair

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Board Member

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Board Member

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Board Member

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Board Member