

**LA CENTER SCHOOL DISTRICT  
FORMAL OBSERVATION RECORD**

Employee's Name \_\_\_\_\_

Observer's Name \_\_\_\_\_

Date \_\_\_\_\_ Class Observed \_\_\_\_\_

Time of Observation: From \_\_\_\_\_ To \_\_\_\_\_

**1. CENTERING INSTRUCTION ON HIGH EXPECTATIONS FOR STUDENT ACHIEVEMENT**

Comment:

**2. DEMONSTRATING EFFECTIVE TEACHING PRACTICES**

Comment:

**3. RECOGNIZING INDIVIDUAL STUDENT LEARNING NEEDS AND DEVELOPING STRATEGIES TO ADDRESS THOSE NEEDS**

Comment:

**4. PROVIDING CLEAR AND INTENTIONAL FOCUS ON SUBJECT MATTER CONTENT AND CURRICULUM**

Comment:

**5. FOSTERING AND MANAGING A SAFE, POSITIVE LEARNING ENVIRONMENT**

Comment:

**6. USING MULTIPLE STUDENT DATA ELEMENTS TO MODIFY INSTRUCTION AND IMPROVE STUDENT LEARNING**

Comment:

**7. COMMUNICATING AND COLLABORATING WITH PARENTS AND SCHOOL COMMUNITY**

Comment:

**8. EXHIBITING COLLABORATIVE AND COLLEGIAL PRACTICES FOCUSED ON IMPROVING INSTRUCTIONAL PRACTICE AND STUDENT LEARNING**

Comment:

Date of Post-Observation Conference

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Observer's Signature \_\_\_\_\_ Date \_\_\_\_\_

(NOTE: This completed form is to be delivered within three (3) days of the conference, which is to be held within five (5) days of the observation. Additional pages may be attached.)