

**La Center School District No. 101**

**EXHIBIT E**

**EMPLOYEE GRIEVANCE FORM**

Step \_\_\_\_\_

(To be completed by employee with or without the Union and Submitted to the Supervisor, Superintendent or designee per Article 16 Grievance Procedure.)

EMPLOYEE \_\_\_\_\_ DATE FILED: \_\_\_\_\_

UNION REPRESENTATIVE (If applicable)  
OR DESIGNEE \_\_\_\_\_ DATE OF 1<sup>ST</sup> STEP MEETING: \_\_\_\_\_

WORK LOCATION \_\_\_\_\_ SUPERVISOR \_\_\_\_\_

**STATEMENT OF GRIEVANCE: (Please include: Facts on which the grievance is based, reference to the specific terms of the Agreement which have been violated, issues involved, date or dates on which the alleged violation occurred and the specific remedy sought.)**

REMEDY REQUESTED:

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Union Representative (If Applicable)

\_\_\_\_\_  
Date