

La Center School District No. 101
Harassment, Intimidation or Bullying - Incident Reporting Form

Reporting person (optional): _____

Targeted student: _____

Your email address (optional): _____

Your phone number (optional): _____ **Today's date:** _____

Name of school adult you've already contacted (if any): _____

Name(s) of aggressor(s) (if known):

On what date(s) did the incident(s) happen (if known):

Where did the incident happen? Circle all that apply.

Classroom Hallway Restroom Playground Locker room Lunchroom/Cafeteria

Sport field Gym Parking lot School bus Online/Internet Cell phone

During a school activity Off school property On the way to/from school

Other (Please describe.) _____

Please circle the action that best describes what the bully did. Please choose all that apply.

Damage to property

Gossip

Repeated behavior

Derogatory comments

Intimidation directed at me

Sexual stories/jokes/pictures

Disrespectful comments

Name calling

Sexual Orientation Slurs

Electronic / Cyberbullying

Offensive writing or graffiti

Slurs, rumors, jokes

Excluding me from activities

Physical harm or threats of harm

Spreading rumors

Hazing (Club, team, class, other)

Pranks

Threats (to me, friends, school)

Gender slurs

Put downs

Touching / grabbing

Gestures (Explain)

Racial slur(s)

Blocked movement

Other: (Please describe)

Why do you think this occurred?

Were there any witnesses? Yes / No If yes, please provide their names:

Did a physical injury result from this incident? Yes / No If yes, please describe.

Was the targeted student absent from school as a result of the incident? Yes /No If yes, please describe

Are there any notes, pictures, texts, screenshots or other evidence of the event(s) you are reporting?

Is there any additional information you can add?

Thank you for reporting!

-----For Office Use-----

Received by: _____

Date received: _____

Action taken: _____

Parent/guardian contacted:

Circle one: Resolved / Unresolved Referred to: _____