

PAYMENT:

All fees will be paid by the week. Notices will be put in your child's folder on Monday and payment is due on Friday. If payments are not received by Friday a late charge of \$10.00 will be added to the tuition billing, unless prior arrangements have been made with ASK Director, Jill VanDinter. There will be a \$1.00 per minute overtime charge for children not picked up by 6:00 PM. This charge will be paid at the time you pick up your child. If your child is not picked up 30 minutes after the programs ending time, and we have been unable to contact the parent or an authorized emergency person, or you have not contacted us, Children's Protective Services will be contacted to pick up your child. Please be sure emergency contact names and phone numbers are up to date.