

**LA CENTER SCHOOL DISTRICT
FORMAL OBSERVATION RECORD**

Employee's Name _____

Observer's Name _____

Date _____ Class Observed _____

Time of Observation: From _____ To _____

1. CENTERING INSTRUCTION ON HIGH EXPECTATIONS FOR STUDENT ACHIEVEMENT

Comment:

2. DEMONSTRATING EFFECTIVE TEACHING PRACTICES

Comment:

3. RECOGNIZING INDIVIDUAL STUDENT LEARNING NEEDS AND DEVELOPING STRATEGIES TO ADDRESS THOSE NEEDS

Comment:

4. PROVIDING CLEAR AND INTENTIONAL FOCUS ON SUBJECT MATTER CONTENT AND CURRICULUM

Comment:

5. FOSTERING AND MANAGING A SAFE, POSITIVE LEARNING ENVIRONMENT

Comment:

6. USING MULTIPLE STUDENT DATA ELEMENTS TO MODIFY INSTRUCTION AND IMPROVE STUDENT LEARNING

Comment:

7. COMMUNICATING AND COLLABORATING WITH PARENTS AND SCHOOL COMMUNITY

Comment:

8. EXHIBITING COLLABORATIVE AND COLLEGIAL PRACTICES FOCUSED ON IMPROVING INSTRUCTIONAL PRACTICE AND STUDENT LEARNING

Comment:

Date of Post-Observation Conference

Employee Signature _____ Date _____

Observer's Signature _____ Date _____

(NOTE: This completed form is to be delivered within three (3) days of the conference, which is to be held within five (5) days of the observation. Additional pages may be attached.)